

MEMORANDUM

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(MFCA) ADM: 1/7/11

FROM: Permanent Secretary,
Ministry of Foreign and CARICOM Affairs

TO: Permanent Secretary,
Ministry of Health

DATED: February 23, 2018

SUBJECT: Vacancy announcement for the Post of Cardiac Surgeon at the Trust Fund
For Specialised Medical Care, Cardiac Centre in the Republic of Mauritius
– Application Deadline Date: March 1, 2018




Please find attached a copy of Note Verbale No. 018/02/044 (M/ADV/VAC/6) dated February 20, 2018, from the Ministry of Foreign Affairs, Regional Integration and International Trade of the Republic of Mauritius, under cover of which was conveyed a Notice of Expression of Interest for the Post of Cardiac Surgeon at the Trust Fund for Specialised Medical Care, Cardiac Centre in the Republic of Mauritius.

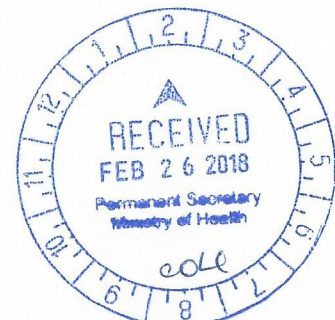
2. Should there be interest by suitably qualified persons, please be informed that candidates should submit their applications on the Prescribed Form along with relevant copies of Professional Certificates and Registration Certificates to the under-mentioned address in either hard or soft copy by **no later than 1600hrs on March 1, 2018:**

Trust Fund for Specialised Medical Care
Cardiac Centre
Pamplemousses
Mauritius
Phone No: (230)2438220/5438110
Fax: (230)2438384
Email: cardiac@intnet.mu

The vacancy announcement, as well as the relevant application form, can be accessed via the website of the Ministry of Health and Quality of Life at <http://health.govmu.org>.

3. Accordingly, the Ministry should be grateful for your kind assistance in disseminating the above information on the aforementioned vacancy to interested parties.


Jerome Joseph
/f/ Permanent Secretary
Ministry of Foreign and CARICOM Affairs





**MAURITIUS HIGH COMMISSION
PRETORIA**

Note No: 018/02/044 (M/ADV/VAC/6)

20 February 2018

The Ministry of Foreign Affairs, Regional Integration and International Trade of the Republic of Mauritius presents its compliments to all Diplomatic Missions accredited to the Republic of South Africa, and has the honour to inform of a vacancy for the Post of Cardiac Surgeon at the Trust Fund for Specialised Medical Care, Cardiac Centre in the Republic of Mauritius.

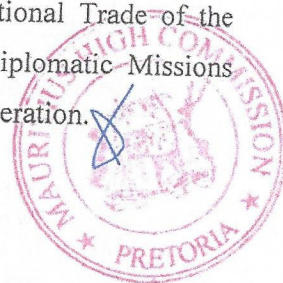
The High Commission has further the honour to convey herewith a Notice of Expression of Interest for the Post of Cardiac Surgeon at the Trust Fund for Specialised Medical Care, Cardiac Centre.

The High Commission would appreciate it if the attached Notice could be forwarded to the relevant authorities in your respective country.

The Ministry of Foreign Affairs, Regional Integration and International Trade of the Republic of Mauritius avails itself of this opportunity to renew to all Diplomatic Missions accredited to the Republic of South Africa the assurances of its highest consideration.

All Diplomatic Missions

Pretoria



**EXPRESSION OF INTEREST
TRUST FUND FOR SPECIALISED MEDICAL CARE – CARDIAC CENTRE
REPUBLIC OF MAURITIUS**

Employment of Specialists on Contract

Applications are invited from qualified Specialists who wish to be considered for employment on contract with the Trust Fund for Specialised Medical Care, Cardiac Centre in the Republic of Mauritius, in respect of the following fields: Cardiac Surgery (Ref. TFSMC/18/01). Possession of sub speciality in adult/paediatric/vascular surgery would be an advantage.

I. QUALIFICATIONS

Candidates should:

- (a) Be registrable
 - (i) As medical practitioners in accordance with section 22 of the Medical Council Act of the Republic of Mauritius; and
 - (ii) As Specialists in accordance with section 23 of the Medical Council Act of the Republic of Mauritius in the relevant fields of speciality.

Consult the website of the Medical Council: <http://medicalcouncilmu.org/reg.html>

- (b) Reckon at least 3 years' experience as Specialist in their relevant fields;
- (c) Be able to communicate effectively and to interact with people at all levels.

II ROLE AND RESPONSIBILITIES

To be responsible for the provision of an effective and efficient clinical service in his speciality.

III DUTIES

1. To be responsible to the Executive Director / Officer in Charge of the Trust Fund for the following:
 - (i) To perform clinical duties and other work pertaining to his speciality;
 - (ii) To mentor and train junior medical, nursing and other health personnel;
 - (iii) To initiate and participate in surveys and research activities and publications;
and
 - (iv) To contribute to the development of health programmes.
2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Specialists/Senior Specialists in the roles ascribed to them.

IV. SALARY

Negotiable taking into consideration post registration experience.

V. OTHER BENEFITS

(a) Duty Remission

100% duty remission for the purchase of a car with petrol engine capacity of up to 1500 c.c.

(b) Loan for the purchase of a 100% Duty Free Car up to 1500 c.c

Loan facilities equivalent to a maximum of 21 months' salary (if bank guarantee is produced) or 12 months' salary (if no bank guarantee is produced), at the prevailing repo rate, refundable in 84/48 monthly installments as applicable.

(c) Travelling Allowance

Rs 11,500 both for attending duty and for official travelling by own car or may opt for mileage allowance at the rate of Rs 6.50 per km for both official purposes and for attending duty together with a car.

(d) On Call Allowance

- (i) Allowance of Rs 1090 (MUR) and Rs 1635 (MUR) for being on call outside normal working hours on weekdays and on Sundays and Public Holidays respectively. The normal working hours are:

- (a) From 0800 hours to 1800 hours on weekdays; and
- (b) From 0800 hours to noon on Saturdays.

- (ii) Allowance for attending hospital during on call at the rate of Rs 935 per hour inclusive of travelling time.

(e) Leave

- (i) Sick leave at the rate of 21 working days for every year on contract. Such leave not taken will not be convertible into cash.

- (ii) A combination of casual and vacation leave at the rate of 21 working days for every year of contract which may be taken on and off to cater for brief absence. Such leave not taken may be cashed out at the end of each year of contract or may be accumulated.

(f) Passages

- (i) Economy class air passages from country of permanent residence to Mauritius on appointment and back on expiry of contract, for self, spouse and up to three dependent children below the age of 21, subject to the following:
 - (a) If the contract is of one year duration and is renewed, passages will be granted after two years;
 - (b) For subsequent extension of contract, passages will be granted every two years, unless the contract is extended for a final period of less than two years.
- (ii) An allowance to cover the cost of a maximum of 25 kgs of excess luggage by air on appointment to Mauritius and on expiry of final contract.

(g) Accommodation

A monthly rent allowance will be paid as follows:

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|------|-------------------------------|-----------------|
| (i) | For single contract officers | Rs 8,000 (MUR) |
| (ii) | For married contract officers | Rs 12,000 (MUR) |

In the event both husband and wife are employed by the Trust Fund for Specialised Medical Care, only one officer will be eligible for rent allowance.

(h) Gratuity

A gratuity of 2 months' salary drawn is payable on completion of 12 months satisfactory service provided that any outstanding loan is settled.

(i) End of Year Bonus

A bonus equivalent to one month's salary (if officer has served for a full calendar year) or on a pro-rata basis (if officer has served for less than one calendar year) provided the officer has been in employment on 31 December.

Note: Salaries and Allowances are in Mauritian Rupees

VI **Mode of Applications**

Candidates should submit their applications on the Prescribed Form along with relevant copies of Professional Certificates and Registration Certificates to the under-mentioned address in either hard or soft copy within two weeks of the date of the advertisement but not later than 1600 hours on 01 March 2018. The Advertisement together with the application form is also available on the website of the Ministry of Health and Quality of Life at <http://health.govmu.org>

VII The Trust Fund for Specialised Medical Care, Cardiac Centre reserves the right to convene only the best qualified candidates for interview.

Trust Fund for Specialised Medical Care
Cardiac Centre
Pamplemousses
Mauritius
Phone No: (230) 2438220/5438110
Fax: (230) 2438384
Email: cardiac@intnet.mu

Date: 05 February 2018

Phone No : Office..... Home..... Mobile..... Email address:.....
Date of Birth Age Nationality.....

(ii) Date of result :

Subjects (State whether main/subsidiary/major etc where applicable)

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4.2 Post Degree Qualifications (Attach photocopies of marksheets)

Name of University/Examining Body Country

Duration of course/study : From..... To

Part Time ☐ Full Time ☐ Distance Education ☐

Specify (i) exact qualifications obtained Class/Division/Level.....

(ii) Date of result :

Subjects (State whether main/subsidiary/major etc where applicable)

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4.3 Other super speciality qualifications

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4.4 Experience and skills relevant to the post applied for (Attach documentary evidence)

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5. Employment History

| From | To | Institutions | Post Held |
|-------|-------|--------------|-----------|
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6. (a) Have you been the subject of an investigation/enquiry for any offence during the last 10 years?

Answer Yes or No If Yes, indicate nature of offence and date of outcome.

(b) Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty?

Answer Yes or No If Yes, give details (court, charge, date of judgment and sentence-e.g. imprisonment, fine, caution or conditional discharge):-

7. **IMPORTANT - PLEASE READ THE ADVERTISEMENT CAREFULLY.** Incomplete, inadequate or inaccurate filling of the form may cause applicant's elimination from, consideration. It is an offence to give false information or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.

DECLARATION

I,, the undersigned applicant, declare that the particulars in this application are true and that I have not willfully suppressed any material fact.

Date:.....

Signature:.....